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Office Hours and Appointment Reminders:

The office is open Monday through Thursday from 8:00-5:30 pm and occasionally on Friday's. Please ask your individual provider.

You will receive an automated reminder text 2 days prior to your appointment. Please confirm that you will be attending your scheduled appointment.

Cancellations:

Our office requires a 24-hour prior notice on all appointment cancellations. Please be advised that there will be a \$50.00 no show fee for appointments that are canceled with less than 24-hour notice. This fee is not covered by any insurance plan. Three no-show/late cancellations in one year may be cause for automatic discharge from my Provider's services. Co-pays, if appropriate, must be paid at the time of visit. You responsible for all fees not paid by my health insurance. Payment is due 30 days after receipt of statement.

Provider Telephone Calls:

You may call our office with questions or concerns. Your provider will make every effort to return your calls in a timely manner. Calls received after 12:00 pm will most likely be returned the following business day. If a call is urgent, please notify receptionist of the urgency and every attempt will be made to respond sooner. If you have a true medical emergency, please call 911 or go to your nearest emergency room.

Prescription Refills:

Please contact your pharmacy for all medication refill requests apart from ADHD medications. For stimulant/ADHD medications, please contact our office for refill requests. Prescriptions will be refilled Monday-Thursday. Please allow 48 hours for all refill requests.

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